## THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)
### (A.Y.2023-24)

## Date: 06.01.2024, Time: 3:00 PM to 5:00 PM, Venue: Director Room

# Agenda

1. Review of minutes of previous IQAC Meeting and subsequent action taken.

   **Peer Team visit observation**

2. Research publications are too low i.e. only 9 UGC CARE papers have been published.

3. ERP is in place but all the features are not being used.

4. To strengthen the corporate/alumni network for industrial interactions/visits as less number of industrial visits per semester are arranged. More real time applications projects need to be implemented. Mentor Mentee process is in place but needs to be effectively done.

5. Suggested that Institute should lay down a policy for intramural (Internal/ Inhouse) grants to promote research.

6. Functional MOUs has to be increased, collaborations with industry for industrial visits and training partners for internships, on job training and project work.

7. The MSME has approved the Institute as a host institute for promoting start-ups but no idea has been approved so far for funding from MSME.

8. Canteen facility has been out sourced and hygiene needs to be improved. The hostel hygiene and cleanliness may be improved.

9. Very few students access the college library which needs to be enhanced. Library should have EShodh Sindhu access and Shodhganga membership. Book Drop Station facility to drop borrowed library books should be provided to students in each department.

10. Dean student welfare may be appointed to look into the welfare of the students.

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# A. G. Patil Institute of Technology

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Ref No.: AGPIT/IQAC/2023-24/

Date: 06.01.2024

## Internal Quality Assurance Cell (IQAC)
## Minutes of IQAC Meeting
## Meeting–06.01.2024

The IQAC meeting for Academic Session 2023-24 was held on 6th January 2024. The following members attended the meeting.

| Sr. No. | Designation & Affiliation | Name of Person |
|---------|---------------------------|----------------|
| **Chairperson:** | | |
| 01 | Principal | Dr. V.V. Potdar |
| **Teacher Faculties:** | | |
| 02 | Member, H.O.D. Mechanical Engineering | Dr. S.B. Gadwal |
| 03 | Member, H.O.D. Electronics & Telecommunication Engineering | Dr. R.V. Darekar |
| 04 | Member, H.O.D. Civil Engineering | Prof. T.D. Maslekar |
| 05 | Member, H.O.D. Computer Engineering | Prof. S.V. Kulkarni |
| 06 | Member, H.O.D. Engineering Sciences | Prof. R.B. Kulkarni |
| **Administrative Officers:** | | |
| 07 | Member, Administrative Officer | Mr. A.M. Savalgi |
| 08 | Member, TPO Officer | Prof. N.P. Patil |
| **Nominee from Industry:** | | |
| 09 | Member, Industrialist | Mr. Suhas Vilas Admane |
| **Nominee from Alumni, Student and Parents:** | | |
| 10 | Member, Parent Representative | Mr. Sagar Vijay Bahirje |
| **Coordinator / Director of IQAC:** | | |
| 11 | IQAC Coordinator | Prof. G.R. Deshpande |

The Chairperson Dr. V.V. Potdar welcomed the members for the meeting followed by are view presentation made by IQAC coordinator.

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The following points were discussed in the meeting:

**Agenda1:Review of minutes of Previous IQAC Meeting and subsequent action taken**

**Resolution1:** The Previous IQAC meeting was conducted on 08.07.2023 3.00 Pm. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

| Sr. No. | Recommendation given by IQAC Committee | Action Taken for Implementation & Outcomes |
|---|---|---|
| 1. | CO-PO mapping and attainment is not up to the mark. | **Action Taken–**<br>➢ CO-PO mapping and attainment carried out by all the departments for Internal evaluation only. |
| 2. | Project-based learning may be adopted to increase the experiential learning of students | **Action Taken-**<br>➢ Mini Projects made compulsory for the students of all branches. |
| 3. | Need to be taken to impart social responsiveness, ethics and entrepreneurial skills to students apart from the domain specific skills | **Action Taken-**<br>➢ Students encouraged to take part in NSS activities.<br>➢ UHV introduced in the curriculum. |
| 4. | More efforts need to be taken to improve the communication skills/personality of the students | **Action Taken-**<br>➢ One Soft skill training organized for first Year students and carried out Training in language lab. |
| 5. | Documentary records for Slow learners to be maintained. It is suggested that counseling sessions may be conducted for weak students | **Action Taken-**<br>➢ Documentation for slow learner is maintained.<br>➢ Counselling sessions are conducted for weak students. |
| 6 | More efforts in coaching for entrance/competitive examinations may be taken along with adequate support and encouragement | **Action Taken–**<br>➢ Documentation maintained of students who have opted for higher studies.<br>➢ One Guest lecture arranged for coaching entrance/competitive examinations. |

Above action taken report is noted by all the IQAC Members.

**Proposed By** : All Heads of Department

**Seconded By** : Dr. V.V. Potdar

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## Peer Team visit observation

**Agenda 2:** Research publications are too low i.e. only 9 UGC CARE papers have been published.

**Resolution:**
- Faculty Development Program has to be organized on "How to Write a Research Paper", by eminent speakers.
- It was decided that each faculty has to publish atleast one paper in a year.

**Proposed By**      : Dr. S.B. Gadwal

**Seconded By**      : Dr. V.V. Potdar

**Agenda 3: ERP is in place but all the features are not being used.**

**Resolution:**
- Discuss with the Vendor for upgradation of software and to enhance the cloud space for ERP.

**Proposed By**      : Prof. S.V. Kulkarni

**Seconded By**      : Dr. V.V. Potdar

**Agenda 4:** To strengthen the corporate/alumni network for industrial interactions/visits as less number of industrial visits per semester are arranged. More real time applications projects need to be implemented. Mentor Mentee process is in place but needs to be effectively done.

**Resolution:**
- Alumni Meet has to be organized to strengthen the network for industrial interactions.
- One industrial visit has to be organized per semester by all departments.
- Project competition has to be organized.
- Documentation of mentor-mentee to be maintained.

**Proposed By**      : Prof. G.R. Deshpande

**Seconded By**      : Dr. V.V. Potdar

**Agenda 5:** Suggested that Institute should lay down a policy for intramural (Internal/ Inhouse) grants to promote research:

**Resolution:**
- Proposal for budgetary provision for Internal/Inhouse project to be submitted to Governing Body.

**Proposed By**      : Dr. S.B. Gadwal

**Seconded By**      : Dr. V.V. Potdar

**Agenda 6:** Functional MOUs has to be increased, collaborations with industry for industrial visits and training partners for internships, on job training and project work.

**Resolution:**
- Training & placement and IIIC are advised to improve industrial tie-ups and to implement more effectively MOU which has been signed

**Proposed By**      : Prof. N.P. Patil

**Seconded By**      : Dr. V.V. Potdar

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**Agenda 7:** The MSME has approved the Institute as a host institute for promoting start-ups but no idea has been approved so far for funding from MSME.

**Resolution:**
- Incubation center has to encourage students and interested candidate in the region for start-up activities by conducting Ideothons, Hackathon etc.

**Proposed By** : Dr. R.V. Darekar
**Seconded By** : Dr. V.V. Potdar

**Agenda 8:** Canteen facility has been out sourced and hygiene needs to be improved. The hostel hygiene and cleanliness may be improved.

**Resolution:**
- Canteen manager should be instructed to improve good quality food and cleanliness in canteen premises.
- Committee has to be formed for looking after the hygiene in Canteen and Hostel.

**Proposed By** : Prof. R.B. Kulkarni
**Seconded By** : Dr. V.V. Potdar

**Agenda 9:** Very few students access the college library which needs to be enhanced. Library should have EShodh Sindhu access and Shodhganga membership. Book Drop Station facility to drop borrowed library books should be provided to students in each department.

**Resolution:**
- Librarian and library committee to interact with students regarding the availabilities of resources in the library.

**Proposed By** : Prof. T.D. Maslekar
**Seconded By** : Dr. V.V. Potdar

**Agenda 10:** Dean student welfare may be appointed to look into the welfare of the students.

**Resolution:**
- Proposal to be submitted to Governing Body for appointment of Dean Student to look after the welfare of the students.

**Proposed By** : Prof. G.R. Deshpande
**Seconded By** : Dr. V.V. Potdar

Dr. V.V. Potdar, IQAC Chairman, proposed the vote of thanks to all IQAC members.

Dr. V.V. Potdar
Chairman (IQAC)

Principal
A. G. Patil Institute of Technology,
Solapur.

1. All committee members
2. Office

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| IQAC Affiliation | Name of the members | Signature |
|---|---|---|
| Members | Dr. S.B. Gadwal | |
| | Dr. R.V. Darekar | |
| | Prof. S.V. Kulkarni | |
| | Prof. T.D. Maslekar | |
| | Prof. R. B. Kulkarni | |
| | Prof. N.P. Patil | |
| Administrative Officer | Mr. A.M. Savalgi | |
| IQAC coordinator | Prof. G. R. Deshpande | |